

Verdoy Fire District

988 Troy Schenectady Road
Latham, New York 12110
Phone (518) 785-7291
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BOARD OF FIRE COMMISSIONERS MEETING

Present were:

Commissioners Germaine (PG)	<input checked="" type="checkbox"/>	Counselor Terry Hannigan	<input checked="" type="checkbox"/>	President Conroy	<input checked="" type="checkbox"/>
Commissioner Russell (PR)	<input checked="" type="checkbox"/>	Counselor Tim Hannigan	<input type="checkbox"/>	Secretary Vroman	<input checked="" type="checkbox"/>
Commissioner Vroman (LV)	<input checked="" type="checkbox"/>	Chief Politis	<input type="checkbox"/>	Treasurer Scimeca	<input checked="" type="checkbox"/>
Commissioner Bentley (PB)	<input checked="" type="checkbox"/>	Chief DiNovo	<input checked="" type="checkbox"/>	Other: _____	<input type="checkbox"/>
Commissioner Friedman (EF)	<input checked="" type="checkbox"/>	Chief Carmichael	<input checked="" type="checkbox"/>	Other: _____	<input type="checkbox"/>

Call to Order:

- The January 24, 2019 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Commissioner Germaine at 7:03PM.

Pledge of Allegiance & Moment of Silence

Approve Minutes:

- Motion by **EF** and 2nd by **PB** to approve and waive the reading of minutes of the regular meeting held on December 20, 2018.
- Motion by **LV** and 2nd by **PB** to approve and waive the reading of minutes of the Organizational meeting held on January 3, 2019.

Correspondence:

- Fire & EMS Law & Management Conference

Treasurer's Report:

- As of December 31, 2018, District Funds totaled **\$824,470.88**; Motion by **LV** 2nd by **PB**.
- Review of End of Year Treasurers Report to include LOSAP review
- Should expect Tax Receipts in February

Payment of Bills:

- Motion by **PR** 2nd by **EF** the Board approved payment of the vouchers as audited.
 - Addition of Adirondack Quality Woodworks - .4271 - \$400.00
 - Addition of Town of Colonie Building & Fire Services - .404 - \$770.00
 - Addition of Glatfelter Insurance Group – A9055.805 - \$5069.00
- Request permission to give the payroll advance for February to the Association early being Treasurer won't be in town till the end of the month - *approved*

Commissioners:

Germaine

- Brief discussion on Attorney fees for 2019 (*see new business*)

- Brief discussion on the purchase of floor a machine - TABLED
- Brief discussion heat issues in the bay with the floors – being addressed by W.K. Clough and PR is working on air leakage issues with bay doors.

Russell

- Building Envelope air leakage – Working with CT Male on this; discussion on National IPA which is a group you can join that has preferred contractors and may not have to go through the bid process, more to come.
- TREMCO contract increasing in March
- Wanted to work on the envelope and also the front apron; want to isolate that from rest of blacktop work. Due to unforeseen costs, couldn't justify spending the monies to do so. Supposed to be coating the apron with something to help protect the French drain.
- Want to piggyback the TREMCO contract to have them work on the caulking on the sidewalk. Request \$50,000 to work on the envelope – *see new business*
- Tree & Landscape Care contract with Davey Tree is for fertilizer only (\$650/yr); looking to add additional services (\$1,919.00) for structural pruning of all the maple trees surrounding the parking lot, 3 crabapples, and 1 Magnolia. There has been no structural pruning since the building was put on the land. Will get quotes for next meeting as it's outside the service contract – TABLED.
- Also looking to have someone come in to take care of stump grinding (5 stumps); will reach out to get quotes for next meeting – TABLED.

Vroman

- Review of Projector Quotes - (*see new business*)
- Daytime Staff Personnel Changes; Hours will be covered by Part Time workers until the committee can conduct interview and hire additional staff. Looking to hire 1 additional full timer and 2 additional part-timers.
- LOSAP Financial Advisor Change; Committee recommends going with Glen Falls National Bank & Trust Company - (*see new business*)
- Request to attend Governmental Accounting Course May 21-23 (*see new business*)
- The Fire Service – Secretary & Treasurer Manual - (*see new business*)
- Inquiry on the publication of the Treasurers Position; published in the Times Union; 1 application received to date; deadline for applications was 22 January 2019; Committee established to consist of Treasurer Scimeca, Commissioner Bentley & Commissioner Friedman.

Bentley

- Still having issues with Squad 11; sending it out to repair shop to be checked for electrical issues.
- Will look into pricing to get decals added to the EMS 11 to make it look like a chiefs car
- Carpet install in Chiefs office; was not a priority last month; work in progress

Friedman

- Officers Computer for Electronic Sign – (*see new business*)
- Discussion on the Sale of Engine 452; Will be looking to list with Brindlee Mountain and Command Fire Apparatus

Attorney Hannigan:

- Cancer law is being fixed legislatively so the documentation requirement might be eliminated.

President Conroy:

- No Report

Report of Chiefs:

- **Chief Politis**
 - Misc. items for new Engine
 - Small bags for high rise packs (*see new business*)
 - Spare radio batteries, radio straps & cases (*see new business*)
 - Nomenclature of new engine discussion; Fire Advisory Meeting on 1/25/19
 - Misc. PPE items
 - Helmet for new LT and front (*see new business*)
 - Daytime Employee Evan Dessingue has moved on to Albany Fire Dept. and for the time being have covered the hours with the help of Dale VanBuren who has agreed to work two days a week.
 - Disposition of FP order.
 - High Visibility Coat for Tom Ellis (*see new business*)
 - Workout equipment repaired by a different vendor due to issues with original vendor
 - Looking to make another radio purchase in 2019; goal is to replace the radios on one piece of apparatus per year.
 - Top 10 Responders would like a \$100 gift card this year as their gift. – (*see new business*)
 - SCBA Committee is still meeting; should have a recommendation by the March meeting.
 - Smells in the Rescue – Electrical and Antifreeze – Cannot pinpoint or replicate, but will be keeping a log of issues.
- **Chief DiNovo**
- New Engine
 - Pittsfield Communications installed the mobile radio and speakers (1/22)
 - Vander Molen finalized the mounting of equipment (1/23)
 - Work detail and pump qualifications to be held on January 26th at 10am
- Drill Schedule has been posted for first half of the year
- **Chief Carmichael**
 - Car 63 Vehicle Repairs; issue with the sway bar again; repaired under warranty
 - Perspective Membership Application – Will present application to the Association for approval
 - T-11 ABS light came on; will keep an on it and advise if it comes on again.

Unfinished Business:

- Communications (EF) – We all need to do a better job at communicating, especially via email

New Business:

- Motion by EF, 2nd by LV to spend \$12,000/yr to be paid quarterly under account code .417 for the 2019 Attorney fees with the understanding that anyone above and beyond routine actions will be an additional fee.
 - Motion by EF, 2nd by LV, to spend \$50,000.00 under Capital Reserve Account to work on the Envelope Project along with the French Drain and the caulking in the sidewalks. Motion by LV, 2nd by EF, to spend \$5,000.00 under account code A104.4 for the purchase and installation of a projector and screen from Technical Video, Inc.
 - Motion by LV, 2nd by PG, to spend up to \$200.00 under account code A104.2 to purchase Small bags for high rise packs for new Engine. (SOLE SOURCE)
 - Motion by PR, 2nd by PG, to spend \$1400.00 under account code A104.2 to purchase Spare radio batteries, radio straps & cases for new Engine. (STATE CONTRACT)
 - Motion by PR, 2nd by LV, to spend \$350.00 under account code A104.2 to purchase a Fire Helmet and helmet shield for new LT.
 - Motion by PR, 2nd by PB, to spend \$250.00 under account code A104.2 to purchase HVG for Tom Ellis.
 - Motion by EF, 2nd by LV, to transfer \$1,000 under account code .427 to the Association to purchase gift cards for the Top 10 Responders for 2018.
 - Motion by EF, 2nd by PB to spend \$85.00 under account code .4032 for Laurie Vroman to attend Governmental Accounting Course in Malta May 21-23, 2019.
 - Motion by EF, 2nd by PR to change the lettering on Engine 11 to Engine 451.
- Vote: PR – YAY, EF – YAY, LV – NAY, PB – NAY, PG – NAY; Motion not passed

Resolution 19-30 RESOLVED THAT WITH RESPECT TO THE VERDOY FIRE DISTRICT SERVICE AWARD PROGRAM, GLENS FALLS NATIONAL BANK AND TRUST COMPANY HAS BEEN APPOINTED TRUSTEE AND INVESTMENT MANAGER OF SAID PLAN. THE FOLLOWING COMMISSIONERS AND/OR APPOINTED OFFICIALS SHALL SERVE AS THE ADMINISTRATIVE DELEGATES OF SAID PLAN AND TRUST. COMMISSIONER LAURIE VROMAN, COMMISSIONER ELLIOT FRIEDMAN, AND TREASURER DENNIS SCIMECA. EACH ADMINISTRATIVE DELEGATE, INDIVIDUALLY, MAY ACT AND GLENS FALLS NATIONAL BANK AND TRUST COMPANY MAY RELY ON THE DIRECTION OF EITHER ONE OF THE ABOVE LISTED ADMINISTRATIVE DELEGATES.

- Motion by EF, 2nd by LV; *motion passed.*

Adjournment:

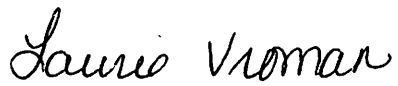
- Motion made by EF, with a second from PB, to adjourn the meeting at 9:30PM. *All in favor, motion carried.*

2019 Meeting Schedule (All meetings begin at 7:00pm unless otherwise noted):

- February 21 (Regular Meeting)
- March 28 (Regular Meeting)
- April 25 (Regular Meeting)
- May 30 (Regular Meeting)
- June 27 (Regular Meeting)
- July 25 (Regular Meeting)
- August 22 (Regular Meeting)
- September 26 (Regular Meeting)

- October 15 (Public Budget Hearing)
- October 24 (Regular Meeting)
- November 21 (Regular Meeting)
- December 10 (Commissioner Elections)
- December 19 (Regular Meeting)

Respectfully Submitted,



Laurie Vroman
Secretary, Verdoy Fire District