

Verdoy Fire District

988 Troy Schenectady Road
 Latham, New York 12110
 Phone (518) 785-7291
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BOARD OF FIRE COMMISSIONERS MEETING

Present were:

Commissioners Germaine (PG)	<input type="checkbox"/>	Counselor Terry Hannigan	<input checked="" type="checkbox"/>	President Jasiewicz	<input type="checkbox"/>
Commissioner Russell (PR)	<input checked="" type="checkbox"/>	Counselor Tim Hannigan	<input type="checkbox"/>	Secretary Vroman	<input checked="" type="checkbox"/>
Commissioner Vroman (LV)	<input checked="" type="checkbox"/>	Chief Politis	<input checked="" type="checkbox"/>	Treasurer Scimeca	<input checked="" type="checkbox"/>
Commissioner Bentley (PB)	<input checked="" type="checkbox"/>	Chief Leonardo	<input checked="" type="checkbox"/>	Other: _____	<input type="checkbox"/>
Commissioner Friedman (EF)	<input checked="" type="checkbox"/>	Chief Carmichael	<input checked="" type="checkbox"/>	Other: _____	<input type="checkbox"/>

Call to Order:

- The May 24, 2018 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Commissioner Russell at 7:00 PM.

Pledge of Allegiance & Moment of Silence

Approve Minutes:

- Motion by LV and 2nd by PB to approve and waive the reading of minutes of the regular meeting held on April 26, 2018.

Correspondence:

- Two (2) bids received for the sale of the Chevy Equinox
 - Mike from Red Truck Auto Sales in the amount of \$3500.00
 - Robert Stewart in the amount of \$3851.00

Motion by EF, 2nd by PB, to sell the Chevy Equinox to Robert Stewart in the amount of \$3851.00. The buyer has 30 days to remove the Verdoy lettering.

VOTE: PG – Absent, PR – Yay, LV – Yay, PB – Yay, EF – Yay; motion passed

Treasurer's Report:

- As of April 30, 2018, District Funds totaled \$1,239,129.96; Motion by EF, 2nd by LV.
 - Some changes to the January report, couple hundred dollars here and there due to audit adjustments
 - Will sign lease/purchase documents at the end of the meeting

Payment of Bills:

- Motion by PB, 2nd by LV, the Board approved payment of the vouchers as audited.
 - Addition of Thomas Ellis - \$62.00 under account code .404.
 - Addition of Laurie Vroman - \$118.00 under account code .4032
 - Addition of David Leonardo - \$470.55 under account code .4031
 - Addition of West Signs - \$920.00 under account code .4111
 - Addition of Broadview - \$198.47 under account code .4131
 - Addition of First Arriving - \$1,099.00 under account code A909

Commissioners:

Germaine

- No report

Russell

- CT Male – the Summary Report has been completed and hard copies were passed out to the Board and has also been posted to the dropbox.
- The PMs have been completed on Engine 452, Rescue 11, and Truck 11. Engine 452 had some additional repairs that need to be done in order to pass NYS inspection. Boat 11 also had some additional repairs that needed to be completed.

Vroman

- Brief discussion in regards to Quickbooks update – *see purchase requests*
- Brief discussion in regards to purchasing an ID card machine – *see purchase requests*
- Requested to attend training at the New York State Chiefs Show June 13th through the 16 in Verona, NY – *all in favor, approved. (Commissioner Friedman advised board of 1 free all access pass with our membership)*
- Brief discussion in regards to the officer's computer, no need to purchase a new one, was able to upgrade the memory in the current one.

Bentley

- No report

Friedman

- Motion by **EF**, 2nd by **PB**, to post the draft minutes of the meeting within two (2) weeks of the meeting of the Board of Fire Commissioners.
VOTE: PG – Absent, PR – Yay, LV – Nay, PB – Yay, EF – Yay; motion passed
- Request to purchase additional memory for the Commissioner's computers – *see purchase requests*

Attorney Hannigan:

- Brief discussion on the firefighter cancer bill

President Jasiewicz:

- No Report

Report of Chiefs:

- Brief discussion on the Fire Police response and vehicle use policy along with the EMS response policy/procedure; drafts of the policies were emailed to the Board for review – *Chief Politis*
Motion by **EF**, 2nd by **PB**, to approve the SOG "General Operating Guidelines 2018-1"; *all in favor, motion passed.*
- Status of Bailout policy draft; still a work in progress – *Chief Politis*
- Brief discussion on volunteer recruiting efforts and moving forward – *Chief Politis*

- Brief discussion on the planning for the 3 month departure of Chief Politis; Chiefs have been working on dividing up duties along with working on the proposed budget items for 2019 – *Chief Politis*
 - SCBA replacement – Have replacement pricing (Mention of “SAFER grant for air packs) – presented option of replacing 7 packs and a spare bottle for each @ \$57,000 or discussion of doing a Lease/Purchase Agreement to replace 29 packs and the RIT packs (includes spare bottles) for a cost of \$214,452.27
 - Radio replacement – Looking at approx. \$30,000/year to replace all the radios over the next 5 years
- Chief Politis' last meeting before he leaves for 3 months will be the June 2018 meeting and he will be back for the September meeting.
- Brief discussion on posting of jobs as we are looking for some part-time people to fill in on an as needed basis – *Chief Politis*
- Brief discussion on the scheduling of BCLS in June and July; Colonie EMS will be donating their time, however it will cost \$5.00 per card for the training.
- Brief discussion on the drill being held with the Airport on September 15th, Chief Serio will be coordinating that training session – *Chief Politis*
- Brief discussion on back up alarms for the two small vehicles – Asst. *Chief Leonardo*
- Purchase Requests (*see new business*)
 - Turnouts – Ready to purchase, have pricing - \$2,252.74/per set x 6 = \$13,516.44
 - Scott face pieces – budgeted item

Unfinished Business:

- CT Male – Amendment #006 – Engineering design services for remediation of outstanding issues identified in Verdox Fire District Protective Device/ARC Flash study – *see purchase requests*

New Business:

- Motion by LV, 2nd by PB, to spend up to \$350.00 under account code .401 to update the current version of Quickbooks Premier as the support for the current version is going away. This is a change from the request made March 22, 2018 as the BOF has received an official quote. (budgeted – Y or N) *All in favor; motion passed.*
- Motion by PR, 2nd by PB, to spend up to \$4,720.00 under account code A909 for the Engineering Design Services through CT Male. (budgeted – Y or N)
VOTE: PG – Absent, PR – Yay, LV – Nay, PB – Yay, EF – Abstain; motion passed
- Motion by EF, 2nd by LV, to spend up to \$100.00 under account code .401 to purchase memory for the two commissioner's computers. (budgeted – Y or N) *All in favor; motion passed.*
- Motion by LV, 2nd by EF, to spend up to \$1,794.50 under account code A104.4 to purchase an ID card system through Phillips – SOLE SOURCE. (budgeted – Y or N) *All in favor; motion passed.*
- Motion by EF, 2nd by LV, to spend up to \$13,516.44 under account code A104.2 to purchase 6 sets of Globe Fire gear. (budgeted – Y or N) *All in favor; motion passed.*
- Motion by LV, 2nd by PB, to spend up to \$1,639.92 under account code A104.2 to purchase 6 Scott Face Pieces. (budgeted – Y or N) *All in favor; motion passed.*

- Motion by LV, 2nd by PB, to spend up to \$60.00 under account code A104.3 to purchase back up alarms for the two small vehicles. (budgeted – Y or N) *All in favor; motion passed.*

Public Session:

- Past Chief Nick DiNovo needs to have his picture taken for the wall; Commissioner Vroman will get it taken care of before the next meeting.


Adjournment:

- Motion made by LV, with a second from PB, to adjourn the meeting at 8:45pm. *All in favor, motion carried.*

2018 Meeting Schedule (All meetings begin at 7:00pm unless otherwise noted):

- June 28 (Regular Meeting)
- July 26 (Regular Meeting)
- August 23 (Regular Meeting)
- September 27 (Regular Meeting)
- October 16 (Public Budget Hearing)
- October 25 (Regular Meeting)
- November 29 (Regular Meeting)
- December 11 (District Elections)
- December 20 (Regular Meeting)

Respectfully Submitted,



Laurie Vroman
Secretary, Verdoy Fire District