

Verdoy Fire District

988 Troy Schenectady Road
Latham, New York 12110
Phone (518) 785-7291
Fax (518) 785-6044

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Present were: Commissioners Patrick Germaine (PG), Laurie Vroman (LV), and Paul Bentley (PB), Chief Jon Politis, Chief David Leonardo, Chief Ryan Carmichael, Treasurer Dennis Scimeca, and Counselor Terence Hannigan. Commissioner Paul Russell (PR) was absent.

Call to Order:

- The January 25, 2018 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Commissioner Germaine at 7:07PM.

Pledge of Allegiance & Moment of Silence

Approve Minutes:

- Motion by LV and 2nd by PB to approve and waive the reading of minutes of the regular meeting held on December 28, 2017.
- Motion by EF and 2nd by LV to approve and waive the reading of minutes of the Organizational meeting held on January 11, 2018.
 - **Resolution 18-07 THAT THE CHAIRMAN APPOINTS THE FOLLOWING COMMISSIONERS TO THE FOLLOWING ASSIGNMENTS (SEE ATTACHED)**
Motion by LV and 2nd by PB *All in favor, motion passed.*
 - **AMEND Resolution 18-08 THAT THE VERDOY FIRE DISTRICT MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:**
 - FIREMANS ASSOCIATION OF THE STATE OF NY (FASNY)
 - ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY (AFDSNY)
 - ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA (AFDCA)
 - NEW YORK STATE ASSOCIATION OF FIRE CHAPLAINS
 - NEW YORK STATE ASSOCIATION OF FIRE POLICE
 - NEW YORK STATE ASSOCIATION OF FIRE CHIEFS
 - FIRE POLICE ASSOCIATION OF ALBANY COUNTY
 - AIRCRAFT RESCUE AND FIRE FIGHTING (ARFF)
 - NEW YORK ASSOCIATION OF LOCAL GOVERNMENT RECORDS OFFICERS (NYALGRO)Motion by PB and 2nd by PB; *All in favor, motion passed.*
- Motion by EF and 2nd by PB to approve and waive the reading of minutes of the Special meeting held on January 11, 2018.

Correspondence:

- Notice from the Verdoy Fire Association approving Dave Leonardo for the position of 1st Asst Chief; Car 62.

Treasurer's Report:

- As of December 31, 2017, District Funds totaled \$639,267.84; Motion by LV, 2nd by PB.

Payment of Bills:

- Motion by LV, 2nd by PB, the Board approved payment of the vouchers as audited.
 - Changes to the December 28th Bill Abstract – additions of:
 - Gail Friedmen - .425 - \$35.00
 - Rich Nash - .425 - \$35.00
 - Russ Santore - .425 - \$35.00
 - Motorola Solutions – A104.20 - \$7,698.15
 - Eugene's Catering - .4181 - \$1,375.00
 - Removal of Amtrust from December, added to January 2018 Bill Abstract
 - Hold the Bill for NYSAFC for January 2018 until "amount due" is confirmed
 - Received \$100 in petty cash from Past Chief Greg Serio

Commissioners:**Germaine**

- We have reviewed the Workplace Violence Policy Complaints for 2017 & there were none.

Russell (via Commissioner Germaine)

- Service Agreement with Vander Molen
Motion by EF, 2nd by PB, to enter into the Service Agreement with Vander Molen.
- Sale of Squad 11

Resolution 18-22 WHEREAS, Squad 11 having been previously declared by the Board of Fire Commissioners as no longer necessary for District purposes and authorization to sell Squad 11 pursuant to Town Law § 176(23) having been previously obtained and the requisite notice of permissive referendum having been duly and properly published and the time period for the filing of a petition for mandatory referendum having expired;

NOW THEREFORE, BE IT RESOLVED

The Board of Fire Commissioners authorizes the sale of Squad 11 in "AS IS" condition to Saratoga County Emergency Management Bureau for the sum of \$30,000.00.

- Motion by LV and 2nd by PB. *All in favor, motion passed.*

Vroman

- Brief discussion on Tech II as our Computer Monitoring Company (*See Purchase Requests*)
- Request to purchase a Past Chiefs Hat for Nick Dinovo (*See Purchase Requests*)
- Purchase of Business Cards for the Chiefs (*Reimbursement Requested*)
- 2017 Service Award (LOSAP) Final Report was posted on January 15th
- Maria from New York State Archives will be here on Feb 2nd to conduct an inventory of all of our District files.

Bentley

- Brief discussion on a Handicap Accessible Entry Doors
- Purchase of 6 Motorola Pagers (*See Purchase Requests*)
- Purchase of 5 charging bases for the Unification pagers (*See Purchase Requests*)
- Purchase of 13 new helmets per Chiefs January Agenda (*See Purchase Requests*)
- Purchase of 1 replacement Mustang Ice Suit (*See Purchase Requests*)
- Purchase of 1 replacement fridge for Engine 452 (*See Purchase Requests*)

Friedman

- Payment of Bill to NYS Fire Chiefs for the Department
- Brief discussion on our Telephone System – Caller ID is an option. Advised to get 4 phones from Tom Jasiewicz at the rate of \$35.00 each under Account code A104.4.
- New Squad 11 Committee
- Brief discussion on Car Wash's for the Chiefs Cars (*See Purchase Requests*)
- Purchase of whiteboard for the Chiefs Office (*See Purchase Requests*)
- Purchase of Top 10 Responder gifts – Game Jacket & Vest (*See Purchase Requests*)
- Will reach out to Chief Fahd from Cohoes per the Boards request in regards to the boat

Attorney Hannigan:

- No report

President Jasiewicz:

- No Report

Chief Politis:

- Drill Schedule has been posted
- Personnel Status
 - John Krill is back on full duty
 - Chris VanBlarcom is out as a part-time worker due to the Police Academy
 - Joe Conroy is coming back as an active member
 - Evan Dessingue is on the list for Albany Fire Department
- Brief discussion on need to hire Part-Time Staff
- Brief discussion on changes coming with the bailout policy; more to come on this
- Lengthy discussion on the incentive award program going forward
- Proposal coming in February in regards to EMS program
- Squad 11 replacement – Chief Leonardo
 - Motion by EF and 2nd by PB to move \$60,000 from the fund balance A909 to the General Acquisition Apparatus Reserve Fund A.9901.9. *All in favor, motion passed.*
- Duty Crew Program – Chief Carmichael
 - Putting a committee together to look into a bunking program/restricted member program

Unfinished Business:

- None

New Business:

- Motion by LV, 2nd by PB, to spend \$425.00/mo (\$4675.00 annually) under account code .423 to sign a month to month contract with Tech II Business Services for Computer monitoring, server backup, and Cloud Storage. (budgeted –N)
- Motion by LV, 2nd by EF, to spend up to \$119.00 under account code .406 to purchase a Past Chiefs hat for Nick DiNovo. (budgeted – Y)
- Motion by PB, 2nd by LV, to spend up to \$2039.70 under account code A104.20 to purchase 6 Motorola Pagers. (budgeted – Y) **NYS Contract**
- Motion by PB, 2nd by EF, to spend up to \$445.00 under account code A104.20 to purchase 5 Unication Charging Bases. (budgeted – Y) **Sole Source**
- Motion by PB, 2nd by EF, to spend up to \$3700.00 under account code A104.20 to purchase 13 new helmets. (budgeted – Y)
- Motion by PB, 2nd by LV, to spend up to \$750.00 under account code A104.20 to purchase a replacement Mustang Ice Suit. (budgeted –N)
- Motion by PB, 2nd by LV, to spend up to \$200.00 under account code A104.20 to purchase a replacement mini fridge for Engine 452. (budgeted –N)
- Motion by EF, 2nd by PB, under account code .4111 for the Chiefs to wash their cars at Hoffman's Car Wash on an unlimited basis at the rate of \$5 per wash. (budgeted –N)
- Motion by EF, 2nd by PB, to spend up to \$135.00 under account code .401 to purchase a whiteboard for the Chiefs Office. (budgeted –N)
- Motion by LV, 2nd by EF, to spend up to \$1000.00 under account code .4271 for the purchase of top ten responder gifts for 2017. (budgeted –N)
- Commissioner Friedman reported that Cohoes is looking to spend \$100,000 on a boat in case we are looking to sell ours in the near future.
- Treasurer Scimeca and Commissioner Friedman will be out of town for a few days.

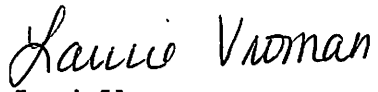
Adjournment:

- Motion made by PB, with a second from LV, to adjourn the meeting at 9:41pm. *All in favor, motion carried.*

2018 Meeting Schedule (*All meetings begin at 7:00pm unless otherwise noted*):

- February 22 (Regular Meeting)
- March 22 (Regular Meeting)
- April 26 (Regular Meeting)
- May 24 (Regular Meeting)
- June 28 (Regular Meeting)
- July 26 (Regular Meeting)
- August 23 (Regular Meeting)
- September 27 (Regular Meeting)
- October 16 (Public Budget Hearing)
- October 25 (Regular Meeting)
- November 29 (Regular Meeting)
- December 11 (District Elections)
- December 20 (Regular Meeting)

Respectfully Submitted,

A handwritten signature in cursive script that reads "Laurie Vroman".

Laurie Vroman
Secretary