

Verdoy Fire District

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BOARD OF FIRE COMMISSIONERS MEETING

Present were: Commissioners Patrick Germaine (PG), David Leonardo (DL), Paul Russell (PR), Laurie Vroman (LV), and Paul Bentley, Chief Nicholas Dinovo, Treasurer Dennis Scimeca, and Counselor Terence Hannigan.

Call to Order:

- The November 30, 2017 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department Commissioner Patrick Germaine at 7:28 PM.

Pledge of Allegiance & Moment of Silence

Resolution 17-22 TO ESTABLISH AN REPAIR RESERVE FUND, SAID FUND BEING A RESERVE FUND FOR THE PURPOSE OF FUNDING REPAIRS TO CAPITAL IMPROVEMENTS, APPARATUS, OR EQUIPMENT THAT ARISE ON AN UNSCHEDULED OR EMERGENCY BASIS THAT IS HOUSED AND MAINTAINED AT 988 TROY SCHENECTADY ROAD.

MOTION: DL

SECOND: LV

VOTE: DL – Aye, PR – Aye, LV – Aye, PB – Aye, PG – Aye; motion carried

Approve Minutes:

- Motion by DL and 2nd by PB to approve the minutes with changes, and waive the reading of minutes of the regular meeting held on September 21, 2017.
 - Add the 17-22 Resolution

Correspondence:

- Notice of Intent for the 5-year term for Commissioner received from Patrick Germaine
- Notice from David Leonardo announcing himself as a candidate for nomination for the office of 1st Assistant Chief & 2nd Assistant Chief of the Verdoy Volunteer Fire Department.
- Notice from New York State Local Retirement System

Treasurer's Report:

- As of October 31, 2017, District Funds totaled \$722,713.96; Motion by LV, 2nd by PB.
- Treasurer Scimeca will be out of town for the December meeting

Payment of Bills:

- Motion by DL and 2nd by LV, the Board approved payment of the vouchers as audited.
 - DL will be looking into the charge from HART Alarm in regards to the \$10/mo charge for the daily test. Doesn't remember seeing that on the original contract.
 - PB will be looking into the bill from Utica National and finding out what it is for; hold bill until we find out what it is.

Commissioners:

Germaine

- Due to the reoccurring plumbing issue we are having with the drains, we had to have a company come in and drain the tanks and snake out the pipes. The issue is now resolved. Recommended to have the tanks drained every 5 years.
- Motion by LV, 2nd by PB, to approve the Proposed Leave Policy with the suggested changes
VOTE: DL – Nay, PR – Aye, LV – Aye, PB – Aye, PG – Aye; motion carried

Leonardo

- Currently have two snow blowers, one has been repaired, however the second is not worth repairing. Request to purchase a new Snow Blower (*See Purchase Requests*)
- Electrical Issue in the bay with the ballasts, the LED lights themselves have a 5 year warranty. Looking like some of the ballasts might have to be replaced; suggest bringing in Goes Electric.
- The member's room door will be locked effective December 1st for the winter. Date of opening in the spring TBD.
- Found a Chiefs car to buy, however not what we want so we are not getting it. Will be cutting a PO under the mini bid, but will be 8 weeks before we get a car. So looking at late January. Will be replacing the 61 vehicle.
- Carbon Monoxide issue with the Fords was determined to be an after-market issue
- Looking to pass the Squad 11 permissive referendum so the board can sell

Resolution 17-23 BE IT RESOLVED THAT PURSUANT TO SECTION 176(23) OF THE TOWN LAW, THE VERDOY FIRE DISTRICT DOES HEREBY DECLARE THE FOLLOWING ITEM OF EQUIPMENT IS NO LONGER NECESSARY FOR THE PURPOSES OF THE FIRE DISTRICT AND IT IS FURTHER RESOLVED THAT THE VERDOY FIRE DISTRICT IS AUTHORIZED TO DISPOSE AND SELL THE FOLLOWING 2001 FORD F-550/AFI BOX VIN# 1FDAF57F31EC03362 WITH AN ESTIMATED VALUE OF LESS THAN \$100,000.00.

MOTION: DL

SECOND: PB

VOTE: DL – Aye, PR – Aye, LV – Aye, PB – Aye, PG – Aye; motion carried

Russell

- Review of CT Male Building Reports
 - **Envelope:** Asbestos Testing (*See Purchase Requests*)
 - **Roof Repairs:** The plan is to start the emergency roof repairs on Monday December 4th
 - Currently have 7 projects in process at the same time
 - In regards to the Cummins Generator Exhaust; Cummins got back to CT Male and suggested modifications to the diverter and will cost approximately \$2,500.
 - Issue found with the Elevator, the bucket in the pit is overflowing; will be fixed in the upcoming days; Elevator Inspection was completed on November 30, 2017

- **Certificates of Liability:** Secretary will put together a binder for them all or will load them into the drop box into a folder
- Plymovent will be coming in and will be talking with CT Male
- Northeast Doors will be coming in to check all the overhead doors
- The drain issue will be worked into the CT Male project with a tasker for probably every 5 years.

Vroman

- The Strip and Wax of the Community Room is complete
- Dave the Computer Guy – limited time with him, sold his company – Russ having computer issues. Dave will be reaching out to Commissioner Vroman in regards to the company he will be working with.
 - Committee established to find a new computer company which consists of Laurie Vroman, Paul Bentley, Elliot Friedman, & Dennis Scimeca,
- Motion by **PB**, 2nd by **LV**, to approve the Proposed Interior Decorating Policy with the suggested changes; all in favor, motion passed.
VOTE: DL – Nay, PR – Aye, LV – Aye, PB – Aye, PG – Aye; motion carried

Bentley

- Insurance Update: Met with the gentleman from Gallagher, Looking for better rates and prices through another company to replace Utica National.
- Workers comp issue resolved in regards to the member that was injured.

Attorney Hannigan:

- No report

President Jasiewicz:

- No Report

Chief Dinovo:

- Trip to the NYS Fire Academy in December for 5 days did not pan out; did not travel.
- Purchase Requests under “New Business”

Unfinished Business:

- Incident Safety Officer draft Policy (Chief Serio)

New Business:

- Motion by **PB**, 2nd by **DL**, to spend up to \$1,600 under account code **A104.10** to purchase a new K-12 saw for the new engine. (Not budgeted) – STATE CONTRACT
- Motion by **PB**, 2nd by **LV**, to spend up to \$7,698.15 of which \$5,000 will come from the grant that was received leaving a balance of \$2,698.15 under account code **A104.10** to purchase 3 new portable radios. (Not budgeted)
- Motion by **DL**, 2nd by **LV**, to spend up to \$1049.25 under account code **.409** to purchase a new Toro 252cc snow blower. (Not budgeted) – STATE CONTRACT
- Motion by **PR**, 2nd by **DL**, to spend up to \$2350.00 under account code **.417** to perform Asbestos Sampling & Lab Analysis as part of the building project. (Not budgeted)

Adjournment:

- Motion made by LV with a second from PB to adjourn the meeting at 10:35pm. *All in favor, motion carried.*

2017 Meeting Schedule (*All meetings begin at 7:00pm unless otherwise noted*):

- December 12 (Fire District Elections)
- December 28 (Regular Meeting)

Respectfully Submitted,

Laurie B. Vroman

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Secretary