

VERDOY BOARD OF FIRE COMMISSIONERS MEETING
Meeting Agenda
March 19th, 2020
7:00PM

Present were:

<input checked="" type="checkbox"/>	Commissioner D. Meservey (DM)	<input checked="" type="checkbox"/>	Counselor Greg Serio	<input checked="" type="checkbox"/>	President Jasiewicz
<input checked="" type="checkbox"/>	Commissioner B. Meservey (BM)	<input type="checkbox"/>	Counselor	<input checked="" type="checkbox"/>	Secretary Jasiewicz
<input checked="" type="checkbox"/>	Commissioner D. Johnson (DJ)	<input checked="" type="checkbox"/>	Chief DiNovo	<input checked="" type="checkbox"/>	Treasurer Riley
<input checked="" type="checkbox"/>	Commissioner K. Wheatley (KW)	<input type="checkbox"/>	Chief Carmichael	<input type="checkbox"/>	Dep. Treas. Scimeca
<input checked="" type="checkbox"/>	Commissioner M. Brehm (MB)	<input checked="" type="checkbox"/>	Chief Friedman	<input type="checkbox"/>	Other: _____

Call to Order:

- The March 19, 2020 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Commissioner Dave Meservey at 7:00 PM.

Pledge of Allegiance & Moment of Silence

Approve Minutes:

- Motion by **BM** and 2nd by DJ to approve and waive the reading of minutes of the regular meeting held on February 20th, 2020.

Correspondence:

- \$40 discount coupon to the Fire Expo in Syracuse

Treasurer's Report:

- As of 3/21/2020, District Funds totaled **\$1,097,140.13**; Motion by **DJ**, 2nd by **BM**.

Payment of Bills:

- Motion by **DJ** 2nd by **MB**, the Board approved payment of the vouchers as audited.

Commissioners:

D. Meservey

- Keeping close eye on the corona virus. Station is closed except for emergency response and daily workers.
- Car 63 has been fixed. Directional problems turned out to be a computer modem that only Larossa's could fix
- Safety 11 sign is in
- Please realize that budgets do not "roll" over. If you have a budget, use it. I know gear has been ordered that was supposed to have been ordered last year. Jackets? Is that a budgeted item for this year? We need to know of these things in order to make sure we have the funds to cover.
- Commissioner B. Meservey has a plan for the District newsletter and Commissioner Brehm should be a driving force on the District level.

- Several area departments have posted to social media that their station is closed to the public until further notice. Is this something we need to do? I don't know if any gatherings are taking place in the hall upstairs.

B. Meservey

- Update regarding upgrades to the current server and computers throughout the station. Right now we're just going to upgrade all computers to Windows 10 and put in extra ram and solid state hard drive into the one commissioner's computer. Along with that we'll purchase one extra firematic laptop for the Chief with the understanding that it's to be used for firehouse related work and will be his responsibility if something happens to it while conducting non Verdoy related work. We'll need to purchase a 10 hour block of Dave Farone's time from Tech II at \$125 an hour (\$1250) that I'll bring up under new business. Any hours we don't use will roll into our account for any future service calls.
- I would like to make a motion to bring back the Verdoy Fire District Newsletter to inform the District residents about whats going on with the department and to use it as a recruitment tool. It would be a full color 11x17 folded in half to 8.5x11 and folded again to mail.
- Color Copier Machine: I received two quotes to upgrade our B&W copier to a full color unit.
 - **National (current vendor)** would cost a lease price of \$150/mo. for 60 months and cover 2600 B&W copies a month. Color would be a separate cost of \$0.08 per copy. If we wanted to buy the machine outright it would cost \$6,730.92
 - **EOS Technologies** would cost a lease price of \$91.04/mo. for 48 months and buy out at the end of the lease for \$1. The price for service maintenance and copies are separate which would be either a one time cost of \$475 per year (\$39/mo) or \$42/mo. It would cover 36,000 B&W copies (3,000/mo.) and 3,000 color copies (250/mo). If we wanted to buy the machine outright it would cost \$3,762.00

We would be saving at least \$100 a month by getting rid of the server which could make up the difference of the new copier lease payment.

- Motion by **BM** to buy the machine outright for \$3,762.00 and \$475 for year contract, 2nd by **KW**, *motion carries*.
- Motion by **MB** up to \$3,000 for District Newsletter, 2nd by **DJ**, *motion carries*

D. Johnson

- Circulator pump is bad in apparatus room, Clough was in to fix it and had to order the parts. Heat sensor also bad needs to be addressed. As of 3/17 the parts are not in, Russ is contacting them for an eta.
- I am currently getting quotes to purchase a zero turn mower and a push mower for the station.
- I'll be working with Paul Russell on sending out RFP's for the roof repairs.
- Boiler issue: I have had four different mechanical contractors in to do the necessary work on the boiler system. Albany Mechanical, Stants, Adams and Emcor, three out of the four want nothing to do with it and would not even provide me with a quote. I am proposing we go with Emcor Services to do the work and upgrade the system so it functions properly. They turned in a quote of \$14,415.00 in January, they said they will still honor that quote until the end of March.

K. Wheatley

- Insurance:
 - Cyber security insurance application is being processed
 - Application submitted to get quotes for all other insurance companies
 - Treasurer and Deputy Treasurer need to fill out background credit check form
 - Received apparatus replacement costs from the Chief
 - Inventory still being completed by day staff?
- LOSAP:
 - We had one challenge and the report was updated
 - The report will be submitted to Penflex this week
 - The stock market is suffering, and we will see the effects in a few months
 - Getting rid of EMS points, EMS calls are now considered fire calls.
- Grants:
 - We need to reapply for a DUNS #. We couldn't apply to the FEMA grant since we did not have a current one. It takes 60-90 days to get a new one. I am looking to see if we can just reinstate our old number.

M. Brehm

- Membership recruitment with Shaker High School
- Permit Information

Attorney Serio:

- Legal explanation for closing of the meeting.

President Jasiewicz:

- Submitted application for Jason Reynolds as an Association Member.
 - Motion by **BM**, 2nd by **DJ**, *motion carries*
 - Informed District implementation of junior member/restricted firefighter program.

Report of Chiefs:**Chief DiNovo**

- Would like to have a discussion regarding the District Vehicle usage policy. I will provide a copy of the policy at the meeting. Wants rule 9 rescinded.
 - Motion by **BM**, 2nd by **DJ**, *motion carries*
- COVID-19 update on response procedures dated 3/15 & 3/18. Board accepts recommended procedures.
- Discussion on 2019 turnout purchase
- Update on firefighter Decon policy
- I am asking to spend up to \$750 on creating Incident Command Boards for the Chiefs and Safety Cars.

Chief Carmichael

- Truck-11 step needs replacement
- Seasonal tire swap

Chief Friedman

- Right front tire on Truck 453 to be checked for leaks. Keeps needed to be refilled.
- Upcoming schedule and availability
- Canceling all upcoming drills and physicals, drill credit to come from Target Solutions until further notice.

Unfinished Business:

- Commissioner training was postponed until July 9-12th, 2020.

New Business:

- Motion by **BM**, 2nd by **MB**, to spend \$2,125 under account code to purchase block of hours from Tech II, chief PC and secretary PC upgrade..... *motion carries*
- Motion by **KW**, 2nd by **BM**, to spend \$6,000 for mowers at station.....*motion carries*
- Motion by **DJ**, 2nd by **BM**, to spend \$750 for command boards.....*motion carries*

Enter Executive Session at 8:10pm to discuss tax refund.

Came out of executive at 8:15pm

Adjournment:

- Motion made by **DJ**, with a second from **BM**, to adjourn the meeting at **8:15pm**. *All in favor, motion carries.*

2020 Meeting Schedule (*All meetings begin at 7:00pm unless otherwise noted*):

- April 23 (Regular Meeting)
- May 21 (Regular Meeting)
- June 18 (Regular Meeting)
- July 23 (Regular Meeting)
- August 20 (Regular Meeting)
- September 17 (Regular Meeting)
- October 13 (Public Budget Hearing)
- October 22 (Regular Meeting)
- November 19 (Regular Meeting)
- December 8 (Commissioner Elections)
- December 17 (Regular Meeting)

Respectfully Submitted

Thomas Jasiewicz
Secretary