

BOARD OF FIRE COMMISSIONERS MEETING
Meeting Agenda
January 23, 2020
7:00PM

Present were:

<input checked="" type="checkbox"/>	Commissioner D. Meservey (DM)	<input checked="" type="checkbox"/>	Counselor Greg Serio	<input checked="" type="checkbox"/>	President Jasiewicz
<input checked="" type="checkbox"/>	Commissioner B. Meservey (BM)	<input type="checkbox"/>	Counselor	<input checked="" type="checkbox"/>	Secretary Jasiewicz
<input checked="" type="checkbox"/>	Commissioner Johnson (DJ)	<input checked="" type="checkbox"/>	Chief DiNovo	<input checked="" type="checkbox"/>	Treasurer Riley
<input checked="" type="checkbox"/>	Commissioner Wheatley (KW)	<input checked="" type="checkbox"/>	Chief Carmichael	<input checked="" type="checkbox"/>	Dep. Treas. Scimeca
<input checked="" type="checkbox"/>	Commissioner Brehm (MB)	<input type="checkbox"/>	Chief Friedman	<input type="checkbox"/>	Other: _____

Call to Order:

- The January 23, 2020 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Commissioner D. Meservey at 7:20 PM.

Pledge of Allegiance & Moment of Silence

Resolution 20-31 TO APPOINT KARIN WHEATLEY COMMISSIONER OF THE VERDOY FIRE DISTRICT BEGINNING 23 JANUARY 2020, ENDING 31 DECEMBER 2020.

- Motion by **DJ** and 2nd by **BM**; *motion pass.*

Commissioner Wheatley took the oath of office.

Resolution 20-32 TO APPOINT MICHAEL BREHM COMMISSIONER OF THE VERDOY FIRE DISTRICT BEGINNING 23 JANUARY 2020, ENDING 31 DECEMBER 2020.

- Motion by **DJ** and 2nd by **BM**; *motion pass.*

Commissioner Brehm took the oath of office.

Approve Minutes:

- Motion by **DJ** and 2nd by **BM** to approve and waive the reading of minutes of the Organizational meeting held on January 2, 2020.
- Motion by **BM** and 2nd by **MB** to approve and waive the reading of minutes of the regular meeting held on December 17, 2019.
- Treasurer amended three items to the December abstract.
 - Perma: \$62,416
 - Broadview: Nov. \$231.57
 - Latham Post Office: \$275
 - See December 2019 Bill Abstract

Correspondence:

- None

Treasurer's Report:

- As of December 31, 2019, District Funds totaled **\$552,689.96**; Motion by **DJ**, 2nd by **BM**.

- Losap contacts were changed for Treasurer to Dennis Riley, Deputy Treasurer to Dennis Scimeca, and Secretary to Thomas Jasiewicz

Payment of Bills:

- Motion by **DJ**, 2nd by **BM**, the Board approved payment of the vouchers as audited.

Commissioners:

D. Meservey

- Overall – Great job on the banquet. Good comments from all. I'll be a back up to Commissioner Johnson when needed. Good job to Commissioner Meservey with creating generic email, he'll have more to report on that. Hopefully it'll avoid what had just happened with the transition this year.
- Personnel Committee – Have met, looking to fill the buildings and ground full time.
- Apparatus – 451 inspection and warranty work sometime this month. R11 & T11 due in April for inspections. Next year to have all 3 done at once. Small vehicles will be going to KisKis Tire. Russ will schedule to avoid long periods of Out of Service to Chiefs.
- Working with Commissioner Johnson regarding the apparatus bay heating.
- I will be asking to go into executive session later in the meeting to discuss a couple of issues.

B. Meservey

- New email and password system for all positions
- iPads for new commissioners and Chief DiNovo's will no longer hold a charge
 - Priced at \$459.99 ea with \$150 savings ea, (2) cases and (2) screen protectors
 - (2) ipads @ \$459.99 = \$919.98 - \$300.00 savings = \$619.98
 - (2) ipad case @ \$29.99 = \$59.98
 - (2) ipad screen protectors @ \$37.50 = \$75.00
 - Total expense: \$754.96
- Checking laptop pricing for each Chief to replace desktop computers in the office
- Wells Communication report on Radio/Paging Speaker system issue throughout the building, will get a couple more estimates.
- Dropbox upgrade service information (current free option, limited to only having 3 linked devices at any time). Right now we'll stay with the free service unless it becomes an issue.

D. Johnson

- Heating System – Emcor Bid is in, waiting for Stants Combustion Bid to arrive.
- Lawn Maintenance (summer) – Pricing new mowers.
- Building Inspections – C.T. Male no longer necessary, looking for reports from Past Commissioner Russell. Overhead door buttons need replacement.

K. Wheatley

- Completed LOSAP for 2019. Going to post award list in the office suite.

Attorney Serio:

- None

President Jasiewicz:

- Thank you to the Board for their financial contribution to the Association for the Installation Banquet

Public:

- None

Report of Chiefs:

Chief DiNovo

- Due to lack of trained medical personal, Verdoy is currently no longer able to provide medical first response assistance to Colonie EMS. I have notified EMS Chief Chris Kostyum and Colonie Communications. Looking for clarifications on cardiac arrest and blocking calls as fire or EMS from communications.
- The 2020 Line Officers have implemented the most recent Fire District Safety Policy. We have appointed Chief Serio as the Safety Coordinated. The radio identifier on the red Explorer has been changed to Safety 11 and that will be the primary Safety Vehicle. Scheduling of the on duty officer will be coordinated by Chief Serio. Looking to have the vehicle striped to match the Chief's vehicles.
- The Fire Police primary vehicle is now Utility 11, with 453 as the secondary vehicle.
- Looking for an executive session for a membership related issue and a mutual aid department issue.
- Permission to take District Vehicles (TBD) to Long Island Chief's Show Feb. 9th 2020
 - Approved by Chairman D. Meservey
- Purchases:
 - Looking to spend up to \$250 for SCBA bottle bracket for Rescue 11. New equipment line item.
 - Looking to spend up to \$375 for two flashlights for the 61 and 63 vehicles. New equipment line item.
 - Looking to spend up to \$425 for a new Carbon Monoxide Detector. Replacement equipment line item.
 - Looking to spend up to \$400 for a new Chlorine meter. Replacement equipment line item.
 - Looking to spend \$750 to restripe the Safety Vehicle.
 - Looking to spend \$300 for a remote starter for the Safety Vehicle

Chief Carmichael

- Apparatus Items
 - Routine maintenance items for the apparatus
 - Coolant smell issue with R-11
 - Board requested 2nd quote, approved up to \$1,400 to lowest bidder
 - Motion by **DJ**, 2nd by **BM**; *Motion pass*
 - Email from Larry Gates regarding R-11
 - Bailout Training for new trainers, have quote from Pete Benedetto for the training, \$2,400, for 2 days, 6 students

- Approved by **DJ**, 2nd by **BM**, *Motion pass*
- Engine 451: \$300 to Pittsfield to install Verdoy radio
 - Approved by **DJ**, 2nd by **BM**, *Motion pass*
- Looking to create at-home Duty Crew. Possible stand-by points for LOSAP.

Chief Friedman

- Drill schedule for first half of the year with day drills and officer development soon to be posted.

Unfinished Business:

- None

New Business:

- Motion by **BM**, 2nd by **MB**, to spend up to \$2,500 under account code _____ for treasurer consulting. *Motion pass*
- Motion by **BM**, 2nd by **DJ**, to spend \$50.00 an hour under account code _____ for Secretary consulting. *Motion pass*
- Motion by **BM**, 2nd by **MB**, to spend up to \$800 under account code _____ to purchase (2) iPads, (2) cases and (2) screen protectors. *Motion pass*
- Motion by **DJ**, 2nd by **MB**, to spend \$400 under account code _____ to purchase new chlorine meter. *Motion pass*
- Motion by **DJ**, 2nd by **KW**, to spend \$425 under account code _____ to purchase new CO Meter. *Motion pass*
- Motion by **DJ**, 2nd by **BM**, to spend \$375 under account code _____ to purchase two new flashlights for Car 61 and Car 63. *Motion pass*
- Motion by **KW**, 2nd by **MB**, to spend \$250 under account code _____ to purchase SCBA bracket for R-11. *Motion pass*
- Motion by **DJ**, 2nd by **MB**, to spend \$750 under account code _____ to restripe new Safety Vehicle. *Motion pass*
- Motion by **DJ**, 2nd by **BM**, to spend \$300 under account code _____ for remote car starter for Safety Vehicle. *Motion pass*
- Motion by **BM**, 2nd by **MB**, to spend up to \$350 under account code _____ to purchase (5) commissioner badges. *Motion pass*
- **Dennis Scimeca:**
 - Audit starts tomorrow, will attend with Treasurer Riley
- Motion by **BM**, 2nd by **DJ** at **9:25 pm** to go into Executive Session to discuss personnel and procedural issues, *Motion pass*
 - Adjourned Executive Session at **9:50 pm**

Adjournment:

- Motion made by **BM**, with a second from **DJ**, to adjourn the meeting at **9:53 pm**
 - *All in favor, motion carried.*

2020 Meeting Schedule*(All meetings begin at 7:00pm unless otherwise noted):*

- February 20 (Regular Meeting)
- March 19 (Regular Meeting)
- April 23 (Regular Meeting)
- May 21 (Regular Meeting)
- June 18 (Regular Meeting)
- July 23 (Regular Meeting)
- August 20 (Regular Meeting)
- September 17 (Regular Meeting)
- October 13 (Public Budget Hearing)
- October 22 (Regular Meeting)
- November 19 (Regular Meeting)
- December 8 (Commissioner Elections)
- December 17 (Regular Meeting)

Respectfully Submitted

Thomas Jasiewicz
Secretary