

Verdoy Fire District

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BOARD OF FIRE COMMISSIONERS

The November 17, 2016 Commissioners Meeting of the Verdoy Fire District was called to order at the Verdoy Fire Department by Chairman David Leonardo at 7:00 PM.

Present were:

Commissioners Leonardo, Russell, Vroman and Winn, Germaine (*arrive at 7:36 PM*), Treasurer Scimeca, Attorney Terrance Hannigan, Chief DiNovo.

Pledge of Allegiance

Approve Minutes:

October 27, 2016 Commissioner Meeting Minutes approved with suggested changes.

MOTION: Winn

SECOND: Vroman

VOTE: All in favor, motion carried

-Brief discussion on the minutes and how changes will be suggested going forward.

Treasurer's Report:

Treasurer Scimeca reported that as of October 31, 2016 District Funds totaled \$566,301.86.

MOTION: Russell

SECOND: Winn

VOTE: All in favor, motion carried

Payment of Bills:

Pay bills per the abstract provided to the Board of Fire Commissioners and authorize the payment of the remaining November bills received prior to October 30, 2016.

MOTION: Winn

SECOND: Russell

VOTE: All in favor, motion carried

- Questions on the bills:

- o *Sherwin Williams bill, we paid tax which needs to be removed. New total will be \$16.02.*
- o *Do we need to have the Thomson Reuters Subscription; Answer is no, will be cancelled.*
- o *Commissioner Leonardo needed pre-approval to pay the Utica National Insurance Group bill up to \$51.00; All in favor, motion carried*

Correspondence:

- Received a Notice of Decision from the State of New York – Workers Compensation Board in regards to WCB Case #FA12 0113.
- Notice from the Vice President of the Verdoy Fire Association that Paul Bentley was approved by the Association at the meeting on November 14, 2016.
- Notice from Vander Molen that they are raising their prices in 2017 due to increasing costs.
- Notice from the Town of Colonie in regards to public hearing held at the Town of Colonie Zoning Board on November 17, 2016 at 7:00pm.

- Notice of Annual Election was published on November 11, 2016 in the Times Union.
- Notice of intent to become a candidate for the Office of Fire District Commissioner for a five (5) year term from John Marshall and Paul Bentley.
- Received a notice from the Fireman's Association of the State of New York in regards to 2017 FASNY Dues; *Advised to hold until January 2017 and add as an organization during 2017 Organizational meeting.*

Open to the Public: No comments.

(Commissioner Germaine arrived at 7:36PM)

Attorney Hannigan Report:

- Presented the letter from PESH in regards to the emergency escape system training.

Report of Chief:

- Officers laptop needs to be replaced; will spec out a new laptop for January 2017 purchase.
- Cost on wireless headsets discussed last month is \$1,066.00 for Truck 11 (*state contract price*); Request to spend up to \$1500 which will include installation. Chairman Leonardo requested to look for company that can both sell and install the headsets. *All in favor, APPROVED.*
- Received notice in regards to an EMT recertification that was paid out of pocket. Was determined through discussion that paperwork just needs to be completed by the Chief for member to be reimbursed. Continued discussion on future training needs.
- Attorney Hannigan mentioned that there is a state law that out of county training must be pre-approved by the Board of Fire Commissioners. In county training, must be approved by the Chief. Out of state training needs to be approved by the Board of Commissioners and a letter must be sent to the OFPC stating need and purpose.
- Lengthy discussion on Squad 11
 - Usage ideas are: pump outs, traffic accident usage; rehab purposes; storage of additional cribbing; use as a tender piece. Will go through all compartments and come up with a plan for December as to what will go where.
 - Further discussion as to whether Squad 11 is the right vehicle for the job.
- Lengthy discussion on Boat 11
 - Priority is finding a location in the water for it; spoke to Chief Cook, County Car 1, and Supervisor Paula Mahan to assist with finding a location.
 - Commissioner Russell is working with the Chiefs; Reading the FAA plan to determine what our role is in support of the Airport.
 - Received two letters in support of the boat program from Supervisor Mahan and County Fire Coordinator, Jerry Paris.
- Commissioner Leonardo mentioned that the Chiefs car (61) is due for inspection in November 2016; possible tire replacement in January 2017.
- Request to install car starter in Car 62. Request approval of up to \$300 to install car starter; *All in favor, APPROVED.*

Reports of Commissioners:

Commissioner Leonardo

- Will be out of town December 6, 2016 to December 12, 2016.
- Commissioner Germaine asked about the time and date of the Life Members night.
- The salt agreement in the hands of the town Attorney's office awaiting approval/signature.

Commissioner Russell

- No report

Commissioner Germaine

- The HVAC in the workout room has been repaired.
- Report of a smell of gas in the conference room; checked by W. K. Clough & Sons with negative findings.
- Asked the Chief about the status of the duty crew; still a work in progress.

Commissioner Vroman

- Will be out of town November 27, 2016 to December 9, 2016.

Commissioner Winn

- Will be receiving 2 quotes for snow removal
- Still waiting on Simplex Grinnell to complete their investigation before payment is made.
- Received two quotes for the replacement alarm system; Waiting on a third quote.
- The credit card policy has been drafted; should have final draft for December 2016.
- Cancelled Orkin contract; Northeast Pest control will start in January 2017.
- Snow blower has been serviced and ready for usage.
- Suggested that the Secretary position be posted and include a job description
 - Require a letter of interest and a resume
 - Interview panel needs to be established

Motion made by Commissioner Vroman with a second from Commissioner Winn to adjourn the meeting at 8:49pm. All in favor, motion carried.

Respectfully submitted,

Laurie Vroman

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Secretary