

VERDOY FIRE DISTRICT COMMISSIONER'S MEETING
July 28, 2022

In Attendance: Chairman Elliot Friedman, Commissioners David Meservey, Brian Meservey, Attorney Greg Serio, and Treasurer Dennis Riley.

Absent: Commissioners T. Girard and J. Krill. Chief Friedman, Chief DiNovo and Chief Leonardo.
Public: Jim McGinn

Meeting notes taken by Linda Bourgeois.

The July 28, 2022, Commissioners Meeting of the Verdoy Fire District was called to order at 7:00 p.m. by Chairman Friedman. The Pledge of Allegiance and a moment of silence followed.

Meeting Minutes: A motion was made by Brian Meservey and seconded by David Meservey to approve and waive the reading of the minutes of the regular meeting held on June 23, 2022.

Correspondence: none

Treasurer's Report: As of June 30, 2022, District Funds totaled \$2,810,075.49. A motion was made by Commissioner Brian Meservey and seconded by Commissioner David Meservey to accept the Treasurer's Report and approve the audited financial statements. The statements were previously forwarded to all Commissioners. The motion carried.

Payment of Bills: A motion was made by D. Meservey and seconded by B. Meservey to approve payment of the vouchers as audited. The motion carried. E. Friedman will remit payment of \$18.32 for an error in charge on Cap One statement.

Commissioner Reports:

Chairman Friedman:

- The new car has arrived
- Will start the process of sale of 2015 Ford Explorer. Bids will be opened at 6:45 p.m. at the next Commissioner's Meeting.
- Since the painting has begun, all the doors in the building are sticking. Members should be especially aware of making sure the doors are completely closed when leaving the apparatus bay and training room. Dave Meservey will follow up on the issue.
- Computer Issues – Chairman Friedman will move the active directory to a network drive. Hopefully this will eliminate the need for a new server. A brief discussion followed concerning internet service.

Commissioner D. Meservey:

Work Completed:

- Metal Roofing completed
- Rubber Roofing done – The roofers opened the roof, for placement of the safety ladder, in the wrong space. They take full responsibility for this error. The roof access safety ladder will be properly placed, and repairs will be done to the area erroneously cut. Attorney Serio asked if the manufacturer's warranty was violated? Dave Meservey will follow up with BBL.

- Epoxy Floors – 3rd coat applied, 4th to follow with Maltese Cross applied on Monday. Should be ready for Ply-o-vent on Monday.
- Parking Lot Striping – The original plans (when the building was built) were used for the striping. A brief discussion followed regarding the stencils for Firefighter parking and the walkway. D. Meservey will follow up with a meeting with Luzzi Paving.
- Furniture – Dave will also be meeting with the vendor regarding the furniture. The furniture allotment is \$15,000-\$25,000.
- Contingency Log Update – A discussion followed. It was determined to hold off on the painting of the apparatus bay (\$38,700). Monies will be used for bailout system and additional security cameras. Dennis and Dave will need to meet and combine legal, professional, bond, work completed and miscellaneous fees to determine what is left. It was also noted that if the Town requires PE Prints, that would be an additional \$3500.
- Drains – The drains should be flushed after the completion of the epoxy floors. There were also additional repairs made to the radiant floor and air compressor line.
- Shed – Chairman Friedman asked if the shed would need to be put on blocks? If it is left at ground level, how will it respond to snow melt, etc. Dave will follow up to see what is best.
- Banquet Room – the cross for the center of the floor will be completed by August 22nd. The floors are not meant to have a matt finish. Special pads will be ordered for cleaning of the apparatus room.
- Personnel – John Reynolds and Evan Ashley are no longer employed. Interviews will be conducted. Dave Meservey will be reclused from one of the interviews.
- Apparatus – There is a slight leak in the water tank on 451 and a slight oil leak on Rescue 11. Both pieces will be looked at when Ply-o-vent is here.

Commissioner Brian Meservey:

- Contract with Baker PR: Contract expires on August 16th. A short discussion followed concerning how the social media pages have been doing since contract began. Nothing local has been reported on the social media pages and Brian recommended holding off on renewing the contract at this time. E. Friedman will follow up with a call to Baker PR.
- Website: The Chairman expressed the need to update the website to include Chief's comments; Board comments; pictures of the recent construction, etc. It was also suggested an Open House be held upon the completion of the renovation. Brian Meservey Jr. will be asked to look at the website and make some of the suggested updates.
- Trilateral Technologies: A discussion began with Tom Jasiewicz regarding the purchase of 8 cameras, a POA switch and DVR. Placements of cameras, motion detection for each camera as well as the priorities of each camera was discussed. Tom will prepare a quote for submission. A change order will need to be submitted in order to include this with the current project.

Commissioner Jonathan Krill: (submitted in advance and verified via phone)

- Alltek will be on site next week to repair the circular pump. They will call the day before to confirm.
- Bathroom Issues – Mention of issues with proper flushing of toilets will be brought to the attention of membership at the Association Meeting.

Commissioner Girard:

No report.

Public Session: none

Additional Chairman Comments:

- New Vehicle – The new car will be at the station on July 29th. Attorney Serio mentioned that in the future, all vehicles should be brought to the station first so that the vehicle can be inspected and accepted first. A discussion followed concerning the recommendation of air bags being installed in the back of the Tahoe's to help with the weight rating. It was determined to have the chiefs get together and discuss suspension upgrades.
- Budget Process – As per Commissioner Guidelines, a meeting should be held prior to September 27th to approve a draft budget. A Budget Workshop has been scheduled for Sunday, September 11, 2022 @ 5:00 p.m. (dinner will be provided – meeting will begin at 6:30 p.m.)

Attorney Serio:

- Coffee with Commissioners – The next course is the Budget Process to be held on August 6th at 9 a.m.
- Town of Colonie amendment of Chapter 46 of the Code of the Town of Colonie/Alarm Systems: Attorney Serio made reference to the Nuisance Alarm Local Law that was passed in the Town of Colonie. A copy of the amendment is on file with the secretary. Mr. Serio went over the Notice of Nuisance Alarms, the Administrative Review and fees and Penalties. Attorney Serio will contact the Town Attorney for clarification of §46-8 – Silencing of Alarms.

Chief's Reports: No reports from Chief Friedman or Chief DiNovo

Chief Leonardo: (submitted in advance)

- I have taken over as the Chief Representative on the Personnel Committee (daytime program). John Reynolds is no longer employed with us. Evan Ashley's last day is (today) and we are hoping to fill his position next week. Building and Grounds job posting was also sent out by Chief Friedman last week. Hoping to fill that within the next week or two.
- Kevin Hulett has been doing a fantastic job so far as our apparatus day time employee. He is working and scheduling Vandermolen to come in- August 10th is when the plymovent sensors will be installed. We have noticed a very small oil leak in the Rescue. They have told us they will address that issue when they come in as well. Also as of today we noticed the water level on the Engine is slowly decreasing, Kevin found what appears to be a very small leak in the water tank underneath the Engine. It is slowly dripping every couple seconds, the water level will decrease about 1/4 tank if not touched in 7-10 days. Vandermolen stated to us the earliest they can come is August 10th to address any issues UNLESS apparatus is taken out of service. At this time, I do NOT feel the need to take any apparatus out of service, Kevin will monitor the Engine's water level daily and by filling it, that will allow us to hold off until that date.
- As reminders- we need a new vacuum for the day time guys. I know we all want to keep these new bay floors clean, have we determined what specific brush or machine is to be used on that- I will have Kevin clean the bay floors weekly once that is in.

NOTE: A new vacuum was purchased.

New Business:

None

Executive Session: (8:33 p.m. – 9:01 p.m.)

The Board entered Executive Session at 8:33 p.m.to discuss personnel issues.

Hearing no further business, the meeting adjourned at 9:05 p.m.

Respectfully submitted for Michelle Malatesta,

Linda Bourgeois