

## MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

February 20, 2025

**CALL TO ORDER:** 7:00 PM

**PLEDGE OF ALLEGIANCE:** 7:00 pm

**MOMENT OF SILENCE:** 7:01 pm

**Present:** Commissioners Bob Napier, Brian Meservey, Dave Meservey, John Krill and Jonathan Krill; Administrator Dimana Pineo, Treasurer Dennis Riley, Attorney Greg Serio, Chief Nick DiNovo

**Absent:** Assistant Chief Jon Politis, Fire Association President Brian Caney, Attorney Alyssa Snyder

### PREVIOUS MONTH'S MINUTES:

*Motion made by Commissioner Brian Meservey to waive the reading of and approve the previous month's minutes. Motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

### TREASURER'S REPORT:

The Treasurer reported that as of January 31, 2025, the District's funds totaled \$1,312,308.98.

*Motion made by Commissioner John Krill to accept the Treasurer's Report. The motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

**BILLS:** Total: \$62,899.15

Company	Amount
Access Compliance	\$7,100.00
Albany Fire Extinguisher	\$20.00
Awards by Walsh's & Creative Marketing	\$685.00
Brennan Landscaping	\$759.50
Buhrmaster, Jeff	\$600.00
Capital One	\$6,242.13
Casella Waste Services	\$148.56
Chris' Coffee Service, Inc.	\$199.00
Comalli Group, INC	\$1,920.00
Crisafulli Bros. Plumbing & Heating Contractors	\$660.59
Cruise Master Engraving	\$372.40
Culligan Troy, NY	\$63.00
Cummins Sales & Service	\$987.99
Dennis Riley	\$1,029.68
Dimana Pineo	\$2,074.83
Doyle Security Systems	\$122.04
EMTech	\$13,857.82
Grainger	\$842.48
Grassland Equipment & Irrigation Corp	\$115.84
Hoffman Car Wash Circle, LLC	\$90.00
Home Depot	\$759.12
James Publishing	\$175.00
MES	\$2,163.47
NAPA Auto Parts	\$70.56
National Grid	\$4,622.64
National Trench Safety	\$1,143.00
Northeast Pest Control	\$110.00
Pittsfield Communications Systems, Inc.	\$39.95
Sensible Products Inc.	\$223.33
Town of Colonie	\$609.70
ULine	\$107.00
UniFirst Corporation	\$354.05
Vander Molen Inc.	\$8,636.66
Vector One IT Solutions	\$5,382.09
Verizon	\$611.72

## **CORRESPONDENCE:**

A notice of a settlement being reached with Cintas in the class action lawsuit City of Laurel, Mississippi v. Cintas Corporation No. 2. The settlement provides cash payments equivalent to 5% of the total spent on Cintas products and services.

## **PUBLIC SESSION:**

No one from the public present

## **SPECIAL REPORTS:**

### **ASSOCIATION PRESIDENT BRIAN CANEY:**

— No Report Provided —

### **ATTORNEY GREG SERIO (THE D'AMATO LAW GROUP):**

— No Report Provided —

*The Board of Elections have contacted Attorney Serio to discuss the Board of Fire Commissioners' recent decision to discontinue the use of Verdoy Fire Station as a polling location. Discussion regarding the Board of Elections. Attorney Greg Serio will reach out and begin discussions about renewing a contract to allow Verdoy Fire Station to be a polling location again.*

*The attorneys are working on a two-zone taxation. They will need more supporting data about call response that the Chief can provide from reports spanning back three years. Discussion regarding commercial tax zones and the timeline of establishing them.*

*Discussion about maternity leave and the medical leave policy. More details to follow as attorneys research the topic further.*

## **CHIEF'S REPORTS:**

### **CHIEF NICK DiNOVO:**

1. We had a very busy last week of January. Verdoy responded to 3 working fires in 4 days, one being in our own district. I would like to commend and thank every member who responded or stood by. Their efforts were outstanding and do not go unnoticed.

*The Chief would like to commend everyone for a job well done! He appreciates everyone's hard work, effort and dedication.*

2. The large apparatus is going through the annual PM service as we speak. I will have a quote for the meeting to replace the cross lay hose covers on Engine 451.

*Rescue 11 came back today, February 20, 2025. Truck 11 will go to Vander Molen on Monday, February 24, 2025. Discussion regarding Rescue 11.*

*The quote for the cross lay hose covers is \$1,839.40.*

*Motion made by Commissioner Jonathan Krill to allow funds of up to \$1,840 for the purchase of new cross lay hose covers. The motion was seconded by Commissioner Bob Napier.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

***All in favor, motion carried.***

**3. What is the status with the RFP for the bailout simulator?**

*The Request for Proposals (RFP) will be contingent on the passing of a Permissive Referendum. The D'Amato Law Group will draft the verbiage of the RFP and Permissive Referendum and will share them with Administrator Dimana Pineo to forward to the Times Union for publishing. The required RFP and Permissive Referendum's waiting periods can be concurrent.*

*Contractors who would like to submit a proposal can visit Verdoy Fire Station between the hours of 8 am and 4 pm, Monday through Friday to obtain necessary measurements of the space. Chief DiNovo will compile a list of what features he would like in the finished bailout simulator and Administrator Dimana Pineo will share them with interested parties.*

**4. Provided is a list of items and equipment to be DX'd**

*Motion made by Commissioner John Krill to decommission the equipment included on the provided list. The motion was seconded by Commissioner Brian Meservey.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

***All in favor, motion carried.***

**5. The cost of renewal for Vector Solutions for 2025-2026 is \$3,227.30**

*The cost of renewing the subscription will come out of the IT Budget.*

*Motion made by Commissioner Brian Meservey to allow funds of up to \$3,228 for the renewal of the Vector Solutions subscription. The motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

**2<sup>ND</sup> ASSISTANT CHIEF JON POLITIS:**

— No Report Provided —

**COMMISSIONERS' REPORTS:**

**CHAIRMAN DAVE MESERVEY:**

- Apparatus room heat has finally been fixed.
- Plumbing has been fixed in bay 4. The water meter will be done soon as required by the Town.

*Crisafulli Bros and J. Ellrott have both provided written proposals and quotes for the project. Crisafulli Bro' proposal is \$17,719.00 and J. Ellrott's proposal is \$ 15,069.74. We are still waiting for one more proposal from Roland J. Down.*

*Discussion about building improvements. A Permissive Referendum for improvements consistent with the rehabilitation of the building will be published for \$50,000. Attorneys will draft RFP and permissive referendum for publication.*

- We had two employees leave. One resigned and one quit. Have several applications. Interviews will be starting momentarily.

*One employee resigned and one employee quit. We have received 10 applications and resumes for the position. 5 interviews were held last Tuesday, February 18, 2025. More details will be forthcoming from the Personnel Committee.*

- Due to miscommunication between people with snow removal Jeff Buhrmaster came back and did the correct way.

*Discussion regarding snow plowing in the parking lots. The Board will revisit getting new tires for the pickup truck M-483 in the autumn of 2025.*

- Cancer policy is done and LOSAP will be posted this month. Discussion regarding the "meeting" points.
- Commissioners training next month at Turning Stone. Will be requesting to use a vehicle for transportation.

*Motion made by Commissioner John Krill to allow the use of a Verdoy vehicle for travel to Turning Stone Resort & Casino for Commissioner Training. The motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

- A settlement has been reached in a class action suit against Cintas. The settlement provides cash payments equivalent to 5% of the total spend on Cintas products and services. We will submit a claim to try and recoup some of the money spent with them.
- Bay 4 door had recent issues with closing. Adirondack Overhead Door was called and they advised that the problem stemmed from the pound overload being tripped on opener. If the issue continues and is persistent, a new motor and motor assembly will be needed. This is an issue that we may experience with other bay doors as they age.

*Station Keeper David Whitbourn was instructed by the contractor how to reset the door button. Discussion regarding replacing the garage doors.*

- Albany Fire Extinguishers will be here on March 6 to inspect the fire extinguishers in the building and the kitchen hood suppression system
- Will be having an executive session with everyone. Chiefs and President.

*Commissioner Bob Napier will return as the District Administrator's supervisor and will take over LOSAP.*

**COMMISSIONER ROBERT NAPIER:**

— No Report Provided —

*Commissioner Bob Napier would like to thank everyone for their support!*

*Discussion regarding cancer policy coverage and benefits.*

**COMMISSIONER JOHN KRILL:**

— No Report Provided —

**COMMISSIONER JONATHAN KRILL:**

1. The 3 lights in the boiler room have been replaced and the one in the compressor room, waiting on the bay ones to be replaced
2. Will bring up a quote to order 4-bathroom baby changing tables

*Tom Jasiewicz will be installing the baby changing stations.*

*Motion made by Commissioner Brian Meservey to allow funds of up to \$1,800 for the purchase and installation of 4 baby changing stations. The motion was seconded by Commissioner Bob Napier.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

***All in favor, motion carried.***

3. Cummins will be coming to replace a hose leak for the generator  
*No permit is needed for the installation of the new generator per the Town of Colonie*

4. Comalli finished the 3 exit signs
5. Alltek finished their job with replacing the motor

6. Next week Feb. 25th at noon is the meeting to discuss the build of the boat  
*Commissioner John Krill has reached out to Pleasantdale Fire Department. Their Board of Fire Commissioners will discuss the boat at their February meeting. Commissioner Jonathan Krill rescinds his earlier motion regarding the immediate disposal of the boat and will wait until the March 2025 Commissioners' Meeting for further details.*

*Motion made by Commissioner Bob Napier to allow funds of up to \$150 for the purchase of a new bookshelf for the Chief's office. The motion was seconded by Commissioner Brian Meservey.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

***All in favor, motion carried.***

**COMMISSIONER BRIAN MESERVEY:**

**1. Department computer upgrade project update:**

*We now have a remote access app which will allow Commissioners to access files on their phone. Usernames and passwords to login to the app have been included in every Commissioner's folder.*

- All computer upgrades are complete with appropriate logins. Do we want to create user logins for every member for the training room computer use?

*Active members will be issued their own username and password. Commissioner Brian Meservey will contact Vector One to establish safe search firewalls.*

- We have two additional new computers not in-use for location and use TBD
- We were advised to not be responsible for Association emails and they should be maintaining their own. I checked with VectorOne and they wouldn't be able to use @verdoyfd.org since we're using it as a District under our account. VectorOne mentioned that the easiest thing to do would be to pay for their email accounts and have the Association reimburse the District.

*Discussion regarding email accounts and safe use. Attorney Greg Serio recommends that we contact the insurance carrier for the Fire District's Cyber Security Insurance.*

2. I contacted Verizon and had our internet speed bumped up from 200/200 to 500/500 to give us more bandwidth in the station.
3. I will address at the next association meeting that if any members are experiencing any issues with any of the computer equipment to address them with me and I'll take care of it with VectorOne and to not go on their own into any settings to try to fix.

*A DocuSign option is being looked into as a possible option for members to sign annual policies and standard operating procedures.*

❖ 8:40 pm: 10 minute recess

❖ 8:49 pm: Meeting called back to order

**NEW BUSINESS:**

*Commissioner Dave Meservey has reached out to the original contractor regarding cracks which have appeared in the apparatus bay floors.*

*Fire District Treasurer, Dennis Riley, will file for an extension for filing the Annual Financial Report (AFR) until the annual financial audit is completed.*



## EXECUTIVE SESSION:

Entering Executive Session at 8:51 pm to discuss a personnel matter.

*Motion made by Commissioner Jonathan Krill to enter an Executive Session. The motion was seconded by Commissioner Brian Meservey.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

Coming out of Executive Session at 9:34 pm.

## ADJOURNMENT:

*Hearing no further business from the floor, motion made by Commissioner Brian Meservey to adjourn the meeting at 9:35 pm. The motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

*All in favor, motion carried.*

Respectfully submitted,

Dimana Pineo  
District Administrator