

MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

March 20, 2025

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE: 7:00 pm

MOMENT OF SILENCE: 7:01 pm

Present: Commissioners Bob Napier, Brian Meservey and Dave Meservey; Administrator Dimana Pineo, Treasurer Dennis Riley, Attorney Greg Serio, Chief Nick DiNovo, Assistant Chief Jon Politis, 2nd Captain Phil Giguere, Fire Association President Brian Caney

Absent: Commissioners John Krill and Jonathan Krill, Attorney Alyssa Snyder

EXECUTIVE SESSION:

Entering Executive Session at 7:01 pm to discuss a personnel matter about an active firefighter.

Motion made by Commissioner Brian Meservey to enter an Executive Session. The motion was seconded by Commissioner Bob Napier.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Coming out of Executive Session at 7:14 pm.

PREVIOUS MONTH'S MINUTES:

Motion made by Commissioner Bob Napier to waive the reading of and approve the previous month's minutes. Motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

TREASURER'S REPORT:

The Treasurer reported that as of February 28, 2025, the District's funds totaled \$2,395,713.61.

Motion made by Commissioner Bob Napier to accept the Treasurer's Report. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

BILLS: Total: \$68,293.73

Company	Amount
Access Compliance	\$1,065.00
Adirondack Overhead Door Co., Inc.	\$160.00
Alltek Energy Systems, Inc.	\$1,445.00
AramSCO Inc.	\$54.92
Capital One	\$2,406.96
Casella Waste Services	\$88.56
Chris' Coffee Service, Inc.	\$91.70
Crisafulli Bros. Plumbing & Heating Contractors	\$412.84
Culligan Troy, NY	\$63.00
Cummins Sales & Service	\$605.27
Dennis Riley	\$1,029.68
DeNooyer Chevrolet	\$189.95
Dimana Pineo	\$2,074.83
Grainger	\$922.46
Hoffman Car Wash Circle, LLC	\$75.00
Home Depot	\$705.31
Jonathan Politis	\$192.07
Kiskis Tire Co., Inc.	\$1,344.53
Latham Water District	\$1,675.00
MES	\$31,042.68

Company	Amount
Motorola Solutions	\$2,863.56
NAPA Auto Parts	\$25.38
National Grid*	\$4,380.91
National Trench Safety	\$188.00
Times Union	\$253.80
Town of Colonie	\$762.50
UniFirst Corporation	\$149.51
Vander Molen Inc.	\$10,169.17
Vector One IT Solutions	\$3,180.00
Verizon	\$676.14

**The National Grid bill includes a late fee which we are in the process of disputing.*

CORRESPONDENCE:

- The New York State Association of Fire Chiefs has sent a gift certificate for \$45.
- The Verdoz Volunteer Fire Association has sent the following to the Verdoz Board of Fire Commissioners:
 - Letter dated February 10, 2025 advising of the nomination of Jon Politis as 1st Assistant Chief
 - Letter dated February 10, 2025 advising of the resignation of Corey Carmello from the Verdoz Volunteer Fire Association
 - Letter dated March 10, 2025 advising of the acceptance of Dave Kern and Blaise Farrington to full membership
 - Letter dated March 10, 2025 advising of the election of Jon Politis as 1st Assistant Chief
 - Letter dated March 10, 2025 advising of the change of status for Brian Girard from “Active Firefighter” to “Retired Member”

PUBLIC SESSION:

No one from the public present

SPECIAL REPORTS:

ASSOCIATION PRESIDENT BRIAN CANEY:

— No Report Provided —

ATTORNEY GREG SERIO (THE D'AMATO LAW GROUP):

— No Report Provided —

Discussion regarding the Albany County Board of Elections being allowed to use Verdoy Fire Station as a polling location.

Motion made by Commissioner Bob Napier to enter into a contract with the Albany County Board of Elections. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey		x		
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Attorney Greg Serio will contact the Albany County Board of Elections and advise them of this development and request an annual contract to be sent to Verdoy Fire Station. Commissioner Bob Napier will be designated the emergency contact for the Albany County Board of Elections.

Discussion regarding SourceWell. They cannot be verified to be consistent with NY State Laws.

Discussion regarding Medical Leave policy draft. More details will be forthcoming.

Chief Nick DiNovo and Attorney Greg Serio have been working on compiling data on the volume of in district calls at commercial buildings for business taxes. Discussion regarding past 3 years of commercial calls in district and the timeline of creating a tax zone within the fire district.

CHIEF'S REPORTS:

CHIEF NICK DINOVO:

1. I would like to take a moment and thank each and every member who was available to respond to the fire at the Bangkok Kitchen at 1207 Troy Schenectady Road on 3/17/2025. The incident was originally dispatched as a fire alarm. Upon the arrival of fire crews, they observed a smoke condition coming from the rear of the building. Members forced entry and quickly extinguished a fire within the kitchen. The quick action from our members of forcing entry, stretching a handline, establishing a water supply and

extinguishing the fire allowed the fire to be contained to the area of origin. Excellent job and dedication from all members.

This is now the second fire alarm that has turned into a fire within our district in 2025.

2. The personnel committee has received letters for all three (3) new daytime employees from their Chiefs, allowing them to respond with Verdoy on emergency incidents.
3. Three (3) members Captains Meservey, Giguere and Firefighter Monaghan have signed up for hands on training at the New York City Fire Academy on May 17 & 18. The training consists of Engine and Truck Company Operations. For the training and the hotel, it will cost approximately \$6,000.00.

Motion made by Commissioner Bob Napier to authorize funds of up to \$6,000 for training and travel expenses related to courses held at the New York City Fire Academy. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

4. We need to purchase new helmets and SCBA masks. I will have the pricing available for the meeting.

Quartermaster Brian Meservey Jr has already fulfilled the conditions of the procurement policy.

Motion made by Commissioner Bob Napier to authorize funds of up to \$3,650 for the purchase of 10 new helmets. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Quartermaster Brian Meservey Jr will be advised he can proceed with the purchase of the new helmets. This purchase is considered replacement equipment.

Motion made by Commissioner Bob Napier to authorize funds of up to \$2,000 for the purchase of SCBA masks. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Quartermaster Brian Meservey Jr will be advised he can proceed with the purchase of the new SCBA masks. This purchase will also be considered replacement equipment.

5. I have a new DX list for outdated equipment. I will have the list for the meeting.
The outdated equipment will be decommissioned (DX'd) out of Verdoy Fire District's inventory.

6. The Officers and I would like to do some modifications to the decontamination/gear cleaning room. We would like to install a two (2) bay commercial kitchen sink to replace the existing sink. We understand this would involve some plumbing as well as cutting the portion of the countertop. By installing this sink, it will allow us as a department to better decontaminate out turnout gear.

Currently we do not have a location where we are able to clean, soak or sanitize our helmets, masks and boots. This will allow us to do so to maintain the equipment and remove carcinogens.

Discussion regarding upgrades to the decontamination and gear cleaning room.

7. I met with Attorney Serio over the weekend to discuss the RFP and plans for the Mezzanine and bailout simulator. I will have a more detailed report for the meeting.
Discussion regarding the proposed changes to the bailout simulator. Funds for this project will be allocated following a permissive referendum and a 30 day waiting period.

Motion made by Commissioner Bob Napier to increase the funds for certain repairs, maintenance and improvements to the firehouse, subject to a permissive referendum, from \$50,000 to \$75,000. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

8. A lapel mic for one of the portable radios has gone bad. Pittsfield Communications has provided a quote for a replacement.

Attorney Greg Serio has advised that for replacement expenses which have been budgeted, the Chiefs can purchase the items without waiting to bring up the expense to a Commissioners Meeting. The invoice for the replacement item(s) cannot be paid until it has been approved by the Board of Fire Commissioners.

Chief DiNovo has received a check addressed to him at the Fire Station's address from the Comptroller's Office in the amount of \$194.51. Chief DiNovo has reached out to the Comptroller's Office and the check is for unclaimed funds from Time Warner Cable. This is an expense paid by the Verdoy Volunteer Fire Association. Attorney Greg Serio has advised Chief DiNovo to endorse the check directly over to the Verdoy Volunteer Fire Association.

Discussion regarding Chief's Meeting on March 19, 2025.

Discussion regarding the repair or replacement of the siren for Car 63. 2nd Captain Phil Giguere has reached out to Federal Signal directly. More details will be forthcoming.

2ND ASSISTANT CHIEF JON POLITIS:

I would like to request \$2,000 for replenishing outdated and expired medical supplies.

Motion made by Commissioner Bob Napier to approve funds of up to \$2,000 for the purchase of medical supplies. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Discussion regarding physicals. Members of the fire department will not be reimbursed by the Fire District for copay expenses incurred for consulting personal physicians.

COMMISSIONERS' REPORTS:

CHAIRMAN DAVE MESERVEY:

1. I have requested the president of the association or a board of director at this meeting
2. The final daytime employee started this week after being tied up with the guard. From what I have heard and seen everything is going good.
3. Asking for permission to use one of the fly cars for this weekend at Brown's for chili cook off. Will also need it for next week for commissioner training.

Commissioner Dave Meservey has been granted approval to use a Verdoy vehicle for both events - the Firehouse Chili Cookoff at Brown's Brewery and Pinsky Law Training at Turning Stone.

Commissioner Dave Meservey was present for the PERMA site inspection on March 14, 2025. The PERMA representative did not find a single issue. She did, however, recommend that we post a copy of the Anti-Harassment and Non-Discrimination Policy on the bulletin board in the Office Suite and the Kitchenette.

COMMISSIONER ROBERT NAPIER:

- Penflex Service Awards numbers for 2024 will be submitted next week. The required 30-day posting period will end on March 24, 2025. We have not received any correction requests or questions thus far
- Paul from Penflex attending April's Association Meeting
- We followed up with Penflex regarding credit for calls due to pregnancy and maternal/paternal leave and they advised us that in the state of New York and the General Municipal Law (GML) pregnancy is not recognized as a condition to collect points
- The fire district's Amazon Prime membership will renew on July 25, 2025 for \$179 for the year. Do we want to keep Prime or cancel it and revert to a regular account?

Motion made by Commissioner Brian Meservey to approve funds of up to \$179 for the renewal of the Verdoy Fire District's Amazon Prime subscription. The motion was seconded by Commissioner Bob Napier.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Commissioner Bob Napier has ordered two new Commissioner shirts from JCB Specialties as the old size from the previous order do not fit any longer.

COMMISSIONER JOHN KRILL:

— No Report Provided —

COMMISSIONER JONATHAN KRILL:

1. Generator is now pushed out as of now beginning of April
2. Cummings came and replaced the fuel line
3. I will not be able to attend tonight due to work, will be out of town

COMMISSIONER BRIAN MESERVEY:

- There was an issue with the sign software glitching and not working properly. It has now been fixed
- TV monitor update for the hallway

Commissioner Brian Meservey has already fulfilled the conditions of the procurement policy

Motion made by Commissioner Bob Napier to authorize funds of up to \$1,697 for the installation of a TV monitor in the Office Suite. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Discussion regarding VectorOne IT Solutions and IT issues. Commissioner Brian Meservey recommends that we terminate services with VectorOne It Solutions and move in a different direction with a new vendor, Northeast IS.

Motion made by Commissioner Bob Napier to enter into a contract for IT service support with Northeast IS. The motion was seconded by Commissioner Brian Meservey.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Commissioner Brian Meservey will contact Northeast IS and sign a new service contract to establish a new account.

Attorney Greg Serio would like to remind everyone about the Capital Area Fire Districts Association (CAFDA) conference at Fort William Henry Hotel and Conference Center in Lake George from April 10 to April 12, 2025.

NEW BUSINESS:

**VERDOY FIRE DISTRICT
RESOLUTION NO. 25-30**

**AUTHORIZING THE WITHDRAWAL OF FUNDS FROM
VERDOY FIRE DISTRICT'S CAPITAL RESERVE FUND FOR
PAYMENT OF CERTAIN CAPITAL IMPROVEMENTS
CORRESPONDING TO THE DISTRICT'S
PLAN OF BUILDING REHABILITATION**

The Verdoy Fire District Board of Fire Commissioners ("District") at a Meeting held on the 20th day of March, 2025, adopted the following resolution by majority vote:

WHEREAS, the Verdoy Fire District Board of Fire Commissioners ("Board") did establish, pursuant to General Municipal Law §6-g, the "Verdoy Fire District's Capital Reserve Fund," created in accordance with and upon the conditions set forth in General Municipal Law §6-g and for the purposes set forth in the resolution which established such capital reserve fund; and

WHEREAS, after due deliberation, the District has determined that it is in the best interest and in furtherance of its firefighting and other emergency services provided to the citizens of the District to complete certain capital improvements to the fire house located at 988 Troy Schenectady Road, Latham, New York 12110; and

WHEREAS, the District has determined that in order to carry out certain repairs, maintenance and improvements to the firehouse, it will need to withdraw up to \$75,000.00; and

NOW THEREFORE BE IT RESOLVED THAT the District is hereby authorized to expend from the Verdoy Fire District's Capital Reserve Fund an amount not to exceed \$75,000.00 to satisfy the costs for work to be completed consistent with the Plan of Building Rehabilitation; and

IT IS FURTHER RESOLVED that this resolution and its expenditure is subject to a permissive referendum.

Dated: March 20, 2025

Dimana Pineo, Fire District Secretary
Board of Fire Commissioners of the Verdoy Fire District

Motion made by Commissioner Brian Meservey to adopt Resolution 25-30. The motion was seconded by Commissioner Bob Napier.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

EXECUTIVE SESSION:

Entering Executive Session at 9:00 pm to discuss a personnel matter about an active firefighter.

Motion made by Commissioner Brian Meservey to enter an Executive Session. The motion was seconded by Commissioner Bob Napier.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Coming out of Executive Session at 9:25 pm.

ADJOURNMENT:

Hearing no further business from the floor, motion made by Commissioner Brian Meservey to adjourn the meeting at 9:26 pm. The motion was seconded by Commissioner Bob Napier.

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Dave Meservey	x			
Bob Napier	x			
Brian Meservey	x			
Jonathan Krill				x
John Krill				x

All in favor, motion carried.

Respectfully submitted,

Dimana Pineo
District Administrator