

## MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

December 19, 2024

**CALL TO ORDER:** 7:02 PM

**PLEDGE OF ALLEGIANCE:** 7:02 pm

**MOMENT OF SILENCE:** 7:03 pm

**Present:** Commissioner Brian Meservey, Dave Meservey, John Krill and Jonathan Krill;  
Administrator Dimana Pineo, Treasurer Dennis Riley, Attorney Greg Serio,  
Assistant Chief Nick DiNovo, Captain Jon Politis, Lieutenant Phil Giguere

**Absent:** Commissioner Bob Napier, Chief Ryan Leonardo, Assistant Chief Jon  
Monaghan, Fire Association President David Leonardo, Attorney Alyssa Snyder

*Boat 11 Discussion with representatives from Nichols Marine: James Nichols, Jacob Nichols and James Nichols Jr. Estimated value of the watercraft right now without any repairs varies between \$5,000 and \$7,000. There could be a fire department who may be interested in purchasing and repairing the boat.*

*The cost of disposal will be \$160/ton.*

*Motion made by Commissioner Jonathan Krill to begin discussions with Pleasantdale Fire Department regarding selling Boat 11 to their fire department. If negotiations fail to move forward, the sale of the boat will be put out to bid. The motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

*Commissioner John Krill will reach out to a representative of Pleasantdale Fire Department to begin discussions regarding Boat 11.*

*Update on Commissioner Bob Napier: he is still in the hospital. Updates on his condition will be forthcoming as he goes through further testing.*

### PREVIOUS MONTH'S MINUTES:

*Motion made by Commissioner Jonathan Krill to waive the reading of and approve the previous month's minutes. Motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

### TREASURER'S REPORT:

The Treasurer reported that as of November 30, 2024, the District's funds totaled \$1,607,003.30.

*Motion made by Commissioner Brian Meservey to accept the Treasurer's Report. The motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

### CORRESPONDENCE:

A letter from the Verdoy Volunteer Fire Association's acting secretary, Kevin Rose, dated December 18, 2024 regarding the December Association election results and newly elected Chiefs.

### PUBLIC SESSION:

3 members of the public present. No comments.

**BILLS:** Total: \$26,063.96

Company	Amount
1st Responder Newspaper	\$85.00
Access Compliance	\$680.00
Albany County Sheriff's Office	\$300.00
Architectural Glass & Metal	\$518.00
Association of Fire Districts of NY State	\$500.00
Brennan Landscaping	\$685.51
Capital Area Fire Districts Association	\$300.00
Capital One	\$1,139.37
Casella Waste Services	\$88.56
Chris' Coffee Service, Inc.	\$174.45
Culligan Troy, NY	\$63.00
Dennis Riley	\$1,010.62
Dimana Pineo	\$1,904.04
EMTech	\$1,022.50
George's Market & Nursery	\$450.00
Grainger	\$203.10
Hoffman Car Wash Circle, LLC	\$60.00
Home Depot	\$483.23
MES	\$1,260.40
Northeast Pest Control	\$110.00
Pittsfield Communications Systems, Inc.	\$225.00
Staples	\$126.17
The D'Amato Law Group, LLP	\$2,820.00
Times Union	\$38.49
Town of Colonie	\$685.76
UniFirst Corporation	\$382.20
Vander Molen Inc.	\$6,478.60
Verizon	\$597.96
VFIS	\$3,672.00

## **SPECIAL REPORTS:**

### **Association President David Leonardo:**

The attached memo is all that I have for my agenda. Regarding my attendance, I will be at another appointment that conflicts with your meeting. However, if you need me let me know and I can try to move things around.

Other than that, it was an interesting two years. Wishing you and your families a Merry Christmas and all the best for the New Year.

### **Attorney Greg Serio (The D'Amato Law Firm):**

— No Report Provided —

*Discussion regarding Medical Leave policy and maternal/paternal leave. Attorney Greg Serio will bring more information and updates for next month's meeting.*

*The Verdox Fire Association's membership body will be briefed on New York State's Volunteer Firefighters' Benefits Law, the Fire District insurance policy coverage in the case of an accident to, from or during a fire call and standard operating procedure and notification protocols. There was a vehicle accident in the early evening hours of December 18, 2024 following the conclusion of a fire call. The Safety Committee will convene to review and discuss the details of the incident.*

## **CHIEF'S REPORTS:**

### **Chief Ryan Leonardo:**

— No Report Provided —

### **1<sup>st</sup> Assistant Chief Nick DiNovo:**

1. The apparatus committee has been working diligently on designing the new rescue. We have been working hand in hand with Vander Molen Fire Apparatus.

*The Apparatus Committee will meet after the Holidays. The committee expects to be able to have drawings of the new apparatus in January or February 2025 at the latest.*

2. There are a few minor issues with Engine 451, nothing that requires it to be out of service. I have made contact with Vander Molen and they will schedule a time to make the repairs.

*Discussion regarding an item which was not part of Chief DiNovo's original agenda - bailout simulator. The vendor will provide an updated quote regarding this project.*

*The shelves in the Rescue have been installed. There is some concern about the way the Holmatro tools are placed in the Rescue. There is no mechanism currently to secure the tools and they could be potentially damaged as they move around on the shelf during transit. Holmatro makes a*

*mount specifically for securing these tools. The quote for the mounts is \$6,650. The mounts can be moved and used in the new Rescue 11. Chief DiNovo will talk to Garrison for more details.*

*Commissioner Jonathan Krill will contact Fast Freddy's Detailing regarding a quote to detail all three of the Chiefs' vehicles.*

*Chief Nick DiNovo will come to the Board's Organizational Meeting in January 2025 with a list of vehicle assignments for the new Chiefs.*

**2<sup>nd</sup> Assistant Chief Jon Monaghan:**

— No Report Provided —

**COMMISSIONERS' REPORTS:**

**Chairman Robert Napier:**

I am not in favor of implementing any new requirements for the Chiefs.

**EXECUTIVE SESSION:**

*Entering Executive Session at 8:23 pm to discuss a personnel matter.*

*Motion made by Commissioner Dave Meservey to enter Executive Session. The motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				x
Dave Meservey	x			
Brian Meservey	x			
Jonathan Krill	x			
John Krill	x			

***All in favor, motion passed.***

*Coming out of Executive Session at 8:25 pm*

***Banquet Room:*** Discussion regarding the Banquet Room use. It should be for the benefit of all members. Per Attorney Greg Serio, enforcement of the rental rules regarding the Banquet Room should come from the Fire Association, not the Fire District.

*Conclusion: The Fire District Secretary will send an official letter to the Association Secretary regarding the room rental.*

8:30 pm: Meeting is paused for a brief break

8:47 pm: Meeting is called back to order

**Commissioner Dave Meservey:**

- Still waiting on EMTech for circulator for apparatus room.
- Compressor motor got fried. Waiting on replacement.

*Motion made by Commissioner Jonathan Krill to allow funds of up to \$2,000 for the purchase and installation of a new Dewalt air compressor. The motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

- The insulation has been repaired in the office suite hallway. We were NOT charged because the worker wanted to thank us for our service. Took 15 minutes and back to normal.

*Discussion regarding sending a "Thank You" gift to the business that completed the office suite insulation repairs, Rowland Insulation Contractors. The owner of the company, Mark Rowland, is a resident of the Verdoy Fire District and was on site with his son to completed the repairs.*

*Motion made by Commissioner Jonathan Krill to approve funds of up to \$100 for the purchase of an Edible Arrangements gift basket for Rowland Insulation Contractors. The motion was seconded by Commissioner Brian Meservey.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

*Administrator Dimana Pineo will arrange for the purchase and delivery of a gift basket.*

- We will be discussing the board moving forward. Specifically, Bob. He is in rough shape and his duties need to be re- assigned. I will not be handling all of his.
- The cancer policy has been completed. LOSAP will be starting up end of year.
- Day program- received an email from the Association stating that Elliot will no longer be the financial secretary as of the end of the year. Waiting on the new Association president for guidance. I believe they have someone lined up for that position. Discussion on purchasing agent taking over payroll (Paychex).
- Will have executive session regarding issues on board level
- Verdoy Fire District LOSAP - Distribution platform and Bank Name changes (letter included in Commissioners' folders)
- Termination procedure for active members

*Fire Association Secretary should notify the Fire District Secretary when active members resign or are expelled by the Association. Discussion regarding past members of the fire department and their cancer coverage eligibility.*

*There is an upcoming Commissioners Training conference presented by Pinsky Law Group in Turning Stone from March 27 to March 30, 2025. The new Chiefs should complete a Commissioner Training by June 1, 2025.*

*These are upcoming dates for Capital Area Fire District Association training:*

*February 1, 2025: Commissioner Training at Averill Park & Sand Lake Fire District*

*March 1, 2025: Commissioner Training at Clifton Park Fire District*

*March 29, 2025: Commissioner Training at Berkshire Fire District*

*November 1, 2025: Commissioner Training Fall Workshop @ Verdoy Fire District*

**Organizational Meeting:** *The Verdoy Fire District Organizational Meeting will be held on Thursday, January 2, 2025 at 7 pm in the downstairs conference room.*

**Commissioner John Krill:**

— No Report Provided —

**Commissioner Jonathan Krill:**

1. Waiting on Comalli to replace light bulbs

*Commissioner Jonathan Krill will follow up with Comalli regarding the lights*

2. Probably will not be there for the meeting due to work

**Commissioner Brian Meservey:**

1. Issues regarding bouncing back emails has been addressed with Vector One and they fixed the problem with Capital District Media
2. I'll be scheduling the work to be done with Vector One in January that we budgeted.

*More information and details will be forthcoming.*

3. Still having issues with the sign displaying only one message slide and it's being addressed with Ray Sign, more to come.
4. I'd like to discuss for next year about having the outside of the building decorated for the holidays. Most of the stations in the town are lit up, but ours.

*We will wait until July/August to begin planning for holiday decorations.*

*Discussion regarding credit cards and authorized users. Treasurer Dennis Riley will issue new credit cards for incoming Assistant Chief Jon Politis and Captain Brian Meservey Jr.*

*Discussion regarding Sam's Club cards. Administrator Dimana Pineo will work to update the names on the Sam's Club cards.*

**NEW BUSINESS:**

*There is one bid from Stanley Aluminum Boats in the amount of \$241,306. Stanley Aluminum Boats submitted a bid security in the form of a Bid Bond certified check in the amount of \$12,065.30.*

*Contracted company will send representatives to Latham, NY to conduct training with Verday Fire District officers and officials. The cost is \$5,000 plus travel expenses for Stanley's personnel for a 3-day training. Right now, the end of July 2025 is the production completion target.*

*Motion made by Commissioner Jonathan Krill to authorize funds of up to \$230,000 USD for the purchase of a new Boat 11. The motion was seconded by Commissioner John Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

*Attorney Greg Serio recommends a meeting with the boat manufacturer to discuss the contract. Commissioner Dave Meservey will sign the contract authorizing the purchase.*



### EXECUTIVE SESSION:

*Entering Executive Session at 9:09 pm to discuss a personnel matter.*

*Motion made by Commissioner Dave Meservey to enter Executive Session. The motion was seconded by Commissioner Brian Meservey.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

*Coming out of Executive Session at 9:38 pm*

### ADJOURNMENT:

*Hearing no further business from the floor, motion made by Commissioner Brian Meservey to adjourn the meeting at 9:39 pm. The motion was seconded by Commissioner Jonathan Krill.*

COMMISSIONER	AYE	NAY	OPPOSED	ABSENT
Bob Napier				X
Dave Meservey	X			
Brian Meservey	X			
Jonathan Krill	X			
John Krill	X			

***All in favor, motion passed.***

Respectfully submitted,

Dimana Pineo  
District Administrator